



Ector County Commissioners' Court

March 06, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- JUDGE DUSTIN FAWCETT

Dustin Fawcett, County Judge
Mike Gardner, Commissioner Precinct #1
Greg Simmons, Commissioner Precinct #2
Samantha Russell, Commissioner Precinct #3
Billy Hall, Commissioner Precinct #4
Minutes taken by Shelby Franco, Chief Deputy Clerk

The meeting was called to order at 10:00 a.m.

INVOCATION- COMMISSIONER MIKE GARDNER

The invocation was led by Commissioner Gardner.

PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. Presentation, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *receive* a presentation from Kimley-Horn on the *Safe Streets for All Program*.

A representative on behalf of Kimley-Horn presented a presentation on the *Safe Streets for All Program*.

NO ACTION WAS TAKEN

2. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to *approve* a donation from Barnhart Bolt for \$39,000.00 to the Sheriff's Office.

Commissioner Hall made a motion to approve a donation from Barnhart Bolt for \$39,000.00 to the Sheriff's Office; Commissioner Gardner seconded the motion.

MOTION PASSED 5-0

3. Joint General Election: Early Voting Schedule & Vote Centers, Elizabeth Sertuche- Elections Director

To consider, discuss, and take any necessary action to *approve* the *Early Voting Schedule* and the *Election Day Vote Centers* for the May 3rd, 2025, *Joint General Election*.

A motion was made by Commissioner Simmons to *approve* the *Early Voting Schedule* and the *Election Day Vote Centers* for the May 3rd, 2025, *Joint General Election*; a second was made by Commissioner Hall.

MOTION PASSED 5-0

4. Airport Board Appointment, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *appoint* Mike Gardner, Commissioner Precinct #1, to the *Ector County-Odessa Schlemeyer Field Airport Board*, and authorize any necessary party to sign all documents associated with this agenda item.

Commissioner Simmons made a motion to approve the agenda item as presented; a second was made by Commissioner Russell.

MOTION PASSED 5-0

5. MPO Board Appointment, Dustin Fawcett- Ector County Judge

To consider, discuss, and take any necessary action to *appoint* Dustin Fawcett, Ector County Judge, to the *Metropolitan Planning Organization (MPO) Board*, and authorize any necessary party to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #5.pdf](#)

A motion was made by Commissioner Gardner to approve the agenda item as presented; a second was made by Commissioner Hall.

MOTION PASSED 5-0

CONTRACTS/AGREEMENTS/GRANTS

6. Care Coordination Agreement, Eunice Ibarra- Health Department

To consider, discuss, and take any necessary action to *approve* the *Care Coordination Agreement* by and between the Ector County Health Department and PermiaCare, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #6.pdf](#)

Commissioner Simmons made a motion to approve the *Care Coordination Agreement* by and between the Ector County Health Department and PermiaCare, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.

MOTION PASSED 5-0

7. Correction Warranty Deed, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Correction Warranty Deed* by and between Ector County, Texas and Odessa Junior College District, correcting a Deed by and between the same parties executed on July 6th, 2018, in Document # 2018-00010946- Official Public Records- Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #7.pdf](#)

A motion was made by Commissioner Hall to approve a *Correction Warranty Deed* by and between Ector County, Texas and Odessa Junior College District, correcting a Deed by and between the same parties executed on July 6th, 2018, in Document # 2018-00010946- Official Public Records- Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; a second was made by Commissioner Gardner.

MOTION PASSED 5-0

8. TxDOT Consultant Selection Form, John Henderson- Commissioners' Court Attorney and Grant

Writer

To consider, discuss, and take any necessary action to *approve* a *TxDOT Consultant Selection form* for the *TxDOT 2406ODESA Project*, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #8.pdf](#)

Commissioner Gardner made a motion to *approve* a *TxDOT Consultant Selection form* for the *TxDOT 2406ODESA Project*, and authorize the County Judge to sign all documents associated with this agenda item; a second was made by Commissioner Hall.

MOTION PASSED 5-0

9. TxDOT Designation of Sponsors Authorized Representative Form, John Henderson- Commissioners' Court Attorney and Grant Writer

To consider, discuss, and take any necessary action to *approve* a *Designation of Sponsors Authorized Representative form* for the *TxDOT 2406ODESA Project* located at Odessa-Ector County Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #9.pdf](#)

A motion was made by Commissioner Gardner to *approve* a *Designation of Sponsors Authorized Representative form* for the *TxDOT 2406ODESA Project* located at Odessa-Ector County Schlemeyer Field Airport, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Simmons seconded the motion.

MOTION PASSED 5-0

10. Ector County EJM Database Amendment, Julie Prentice- County Attorney, Shelby Rigtrup- Public Information Officer

To consider, discuss, and take any necessary action to *approve* an *Amendment* by and between Ector County, Texas, and Tyler Technologies, Inc., to grant Tyler Technologies permission to access and review data stored in the EJM Database, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #10.pdf](#)

Commissioner Simmons made a motion to *approve* an *Amendment* by and between Ector County, Texas, and Tyler Technologies, Inc., to grant Tyler Technologies permission to access and review data stored in the EJM Database, and authorize the County Judge to sign all documents associated with this agenda item; Commissioner Gardner seconded the motion.

MOTION PASSED 5-0

PERSONNEL REQUESTS

11. Pay Scale Step Increase Request, Eunice Ibarra- Health Department

To consider, discuss, and take any necessary action to *approve* a pay scale step increase from "Step 1" to "Step 4" for a new hire (receptionist) at the Health Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this increase is requested due to the candidate's years of experience working in public health.

A motion was made by Commissioner Simmons to *approve* a pay scale step increase from "Step 1" to "Step 4" for a new hire (receptionist) at the Health Department, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; this increase is requested due to the candidate's years of experience working in public health; a second was made by Commissioner Gardner.

MOTION PASSED 5-0

DEVELOPMENT SERVICES

12. Variance Application: 385 Ranch Estates West, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Variance Application* for a Replat of Lot 25, Block 10, 385 Ranch Estates West, Precinct #4, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #12.pdf](#)

Commissioner Hall made a motion to approve; a second was made by Commissioner Gardner.
MOTION PASSED 5-0

13. Annexation, Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding the *annexation* of real property being a 3.94-acre tract, situated in Section 40, Abstract 593, Block 42, Township 2 South, Texas and Pacific Railway Company Survey, Ector County, Texas, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #13.pdf](#)

A motion to approve was made by Commissioner Gardner with a second by Commissioner Hall.
MOTION PASSED 5-0

14. Subdivision Plat Application: J & P Subdivision (2nd Filing), Eddie Landrum- Development Services Director

To consider, discuss, and take any necessary action regarding a *Subdivision Plat Application* for J & P Subdivision, 2nd Filing, being a 1.16-acre tract of land within a 22.00-acre tract, located in Section 5, Block 41, Precinct #2, Ector County, Texas, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #14.pdf](#)

Commissioner Hall made a motion to approve; a second was made by Commissioner Gardner.
MOTION PASSED 5-0

BUDGET/FINANCIAL

15. Budget Amendment Request: Coliseum, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Coliseum Fund, Coliseum, Operating Transfer Out, 041-860-5801, from Unreserved Fund Balance, 041-3310 for \$1,200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #15.pdf](#)

Commissioner Simmons made a motion to *approve a budget amendment* to Coliseum Fund, Coliseum, Operating Transfer Out, 041-860-5801, from Unreserved Fund Balance, 041-3310 for \$1,200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Russell.
MOTION PASSED 5-0

16. Budget Amendment Request: Coliseum Capital, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Coliseum Capital Fund, Coliseum, Professional Services, 043-860-5307, for \$124,529.00, Improvements and Construction, 043-860-5509, for \$875,471.00, from Unreserved Fund Balance, 043-3310 for \$1,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #16.pdf](#)

Commissioner Russell made a motion to *approve a budget amendment* to Coliseum Capital Fund, Coliseum, Professional Services, 043-860-5307, for \$124,529.00, Improvements and Construction, 043-860-5509, for \$875,471.00, from Unreserved Fund Balance, 043-3310 for \$1,000,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; second was made by Commissioner Simmons.
MOTION PASSED 5-0

17. Budget Amendment Request: Coliseum Capital, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve a budget amendment* to Coliseum Capital Fund, Coliseum, Improvements & Construction, 043-860-5509, for \$1,200,000.00, and to Operating Transfer In, 043-4801, for \$1,200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. [Agenda Item #17.pdf](#)

A motion was made by Commissioner Hall to *approve a budget amendment* to Coliseum Capital Fund, Coliseum, Improvements & Construction, 043-860-5509, for \$1,200,000.00, and to Operating Transfer In, 043-4801, for \$1,200,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item; a second was made by Commissioner Simmons.
MOTION PASSED 5-0

18. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to *approve the Accounts Payable Fund Requirements Report* for March 6th, 2025, and review County financial statements and reports.

Minutes Attachments

1. [GENERAL REPORT 03 06 25.pdf](#)

2. [TRUST REPORT 03 06 25.pdf](#)

Commissioner Simmons made a motion to *approve the Accounts Payable Fund Requirements Report* for March 6th, 2025, and review County financial statements and reports; a second was made by Commissioner Hall.
MOTION PASSED 5-0

A motion to adjourn to executive session was made by Commissioner Simmons; Commissioner Hall seconded the motion.
MOTION PASSED 5 - 0; **Adjourned** at 10:36 A.M.

Commissioner Hall made a motion to reconvene; a second was made by Commissioner Simmons.
MOTION PASSED 5 - 0; **Reconvened** at 11:02 A.M.

EXECUTIVE SESSION

19. Personnel Matters, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, in relation to the Internal Auditor #1 position in the Auditor's Office.

Commissioner Simmons made a motion to approve and authorize the promotion in the Auditor's office as discussed in Executive session; a second was made by Commissioner Russell.

MOTION PASSED 5-0

ADJOURN

Time 11:03 A.M.

With no further business to discuss a motion to adjourn was made by Commissioner Russell with a second by Commissioner Simmons.
MOTION PASSED 5-0

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the meeting held on the above date.

March 26, 2025 at 09:14 AM



Jennifer Martin, Ector County Clerk